

“NB-Media”

Limited Liability Company

OOO “NB-Media”

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For the purpose of improving the scientific work and publishing policy I hereby order:

1. All articles and materials submitted for publishing in the journals of OOO “NB-Media” are to be registered according to the procedure stipulated by the requirements of the Civil Code of the Russian Federation, Higher Attestation Commission of the Ministry of Education and Science of the Russian Federation, technical requirements of the online system of NB-Media-editors, developed for communicating with authors, storage and processing of data, Scientific Electronic Library, and Russian Science Citation Index.
2. Editors-in-Chief, Managing Editors, and Assistant Editors must review the articles and their peer reviews in a timely manner, with consideration of the requirements set by VAK (no longer than 14 days). The peer reviews must contain conclusions on the relevance and novelty of the material, merits and flaws, recommendations for publishing or rejection thereof with details on the reasons for rejection, and/or conditional recommendation based on additional revisions.

3. As needed, articles or other materials must be resubmitted for a peer review to the members of scientific research institutions or leading specialists within the corresponding scientific branch.
4. Peer reviews must remain anonymous and be presented from the editorial council of the journal, and certified by the Editor-in-Chief or Managing Editor.
5. The decision to publish an article is made by the editorial council based on recommendations made in the peer review, or by the personal decision of the Editor-in-Chief in the event that the article does not provide any reasonable doubt as to its attributes and overall quality.
6. Managing Editor and System Administrator of the online system NM-Media-editors carry the responsibility for timely notification of the authors on receipt and assessment of submitted materials.
7. Editor-in-Chief, Managing Editor, and System Administrator of the online system NB-Media-editors share the responsibility for signing contracts with the authors, whose work has been approved for publishing, forwarding peer reviews on their articles at their request, and mailing of the original issues of the journals in which their work was published.
8. All articles, submitted for any of the journals of the publisher OOO "NB-Media" are accepted and published on the general basis free of charge.

Chief Executive of the OOO "NB-Media"

Vasily Ivanovich Danilenko.